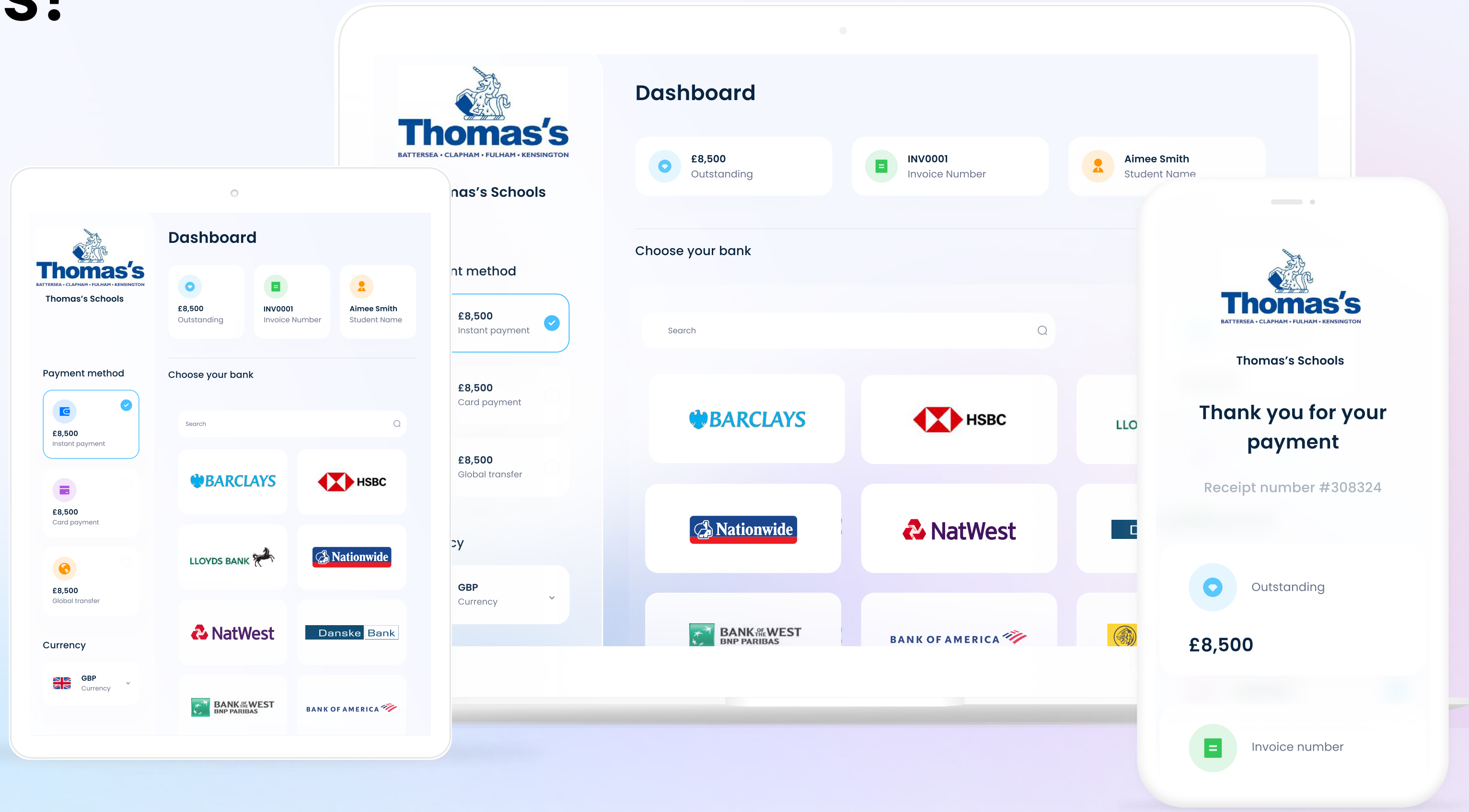


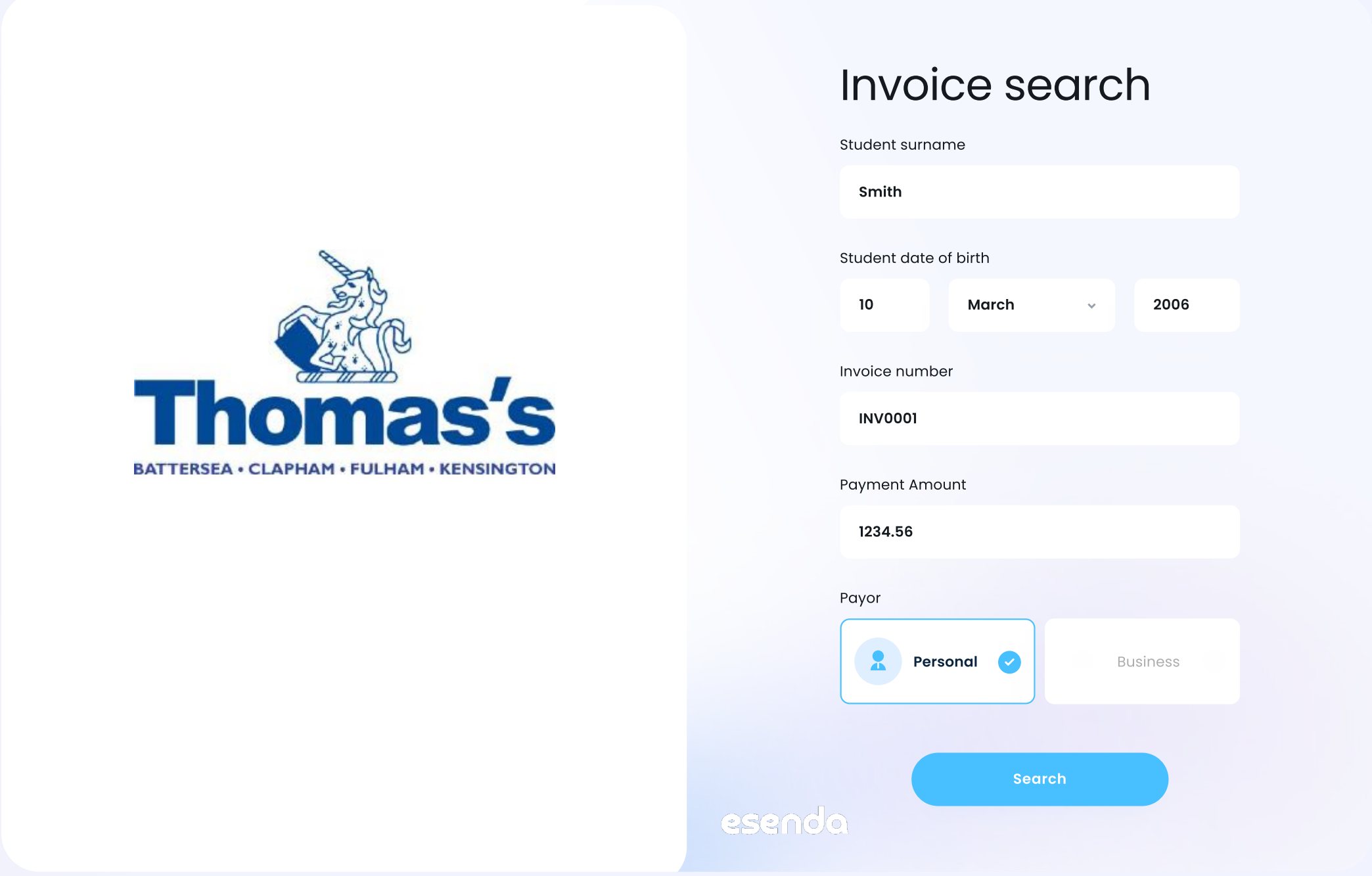
Paying school fees?



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Invoice search

- ◆ Please use the link provided on the invoice to make a payment
- ◆ Fill out the necessary fields about the student and invoice
- ◆ The next step will show the total of all outstanding invoices

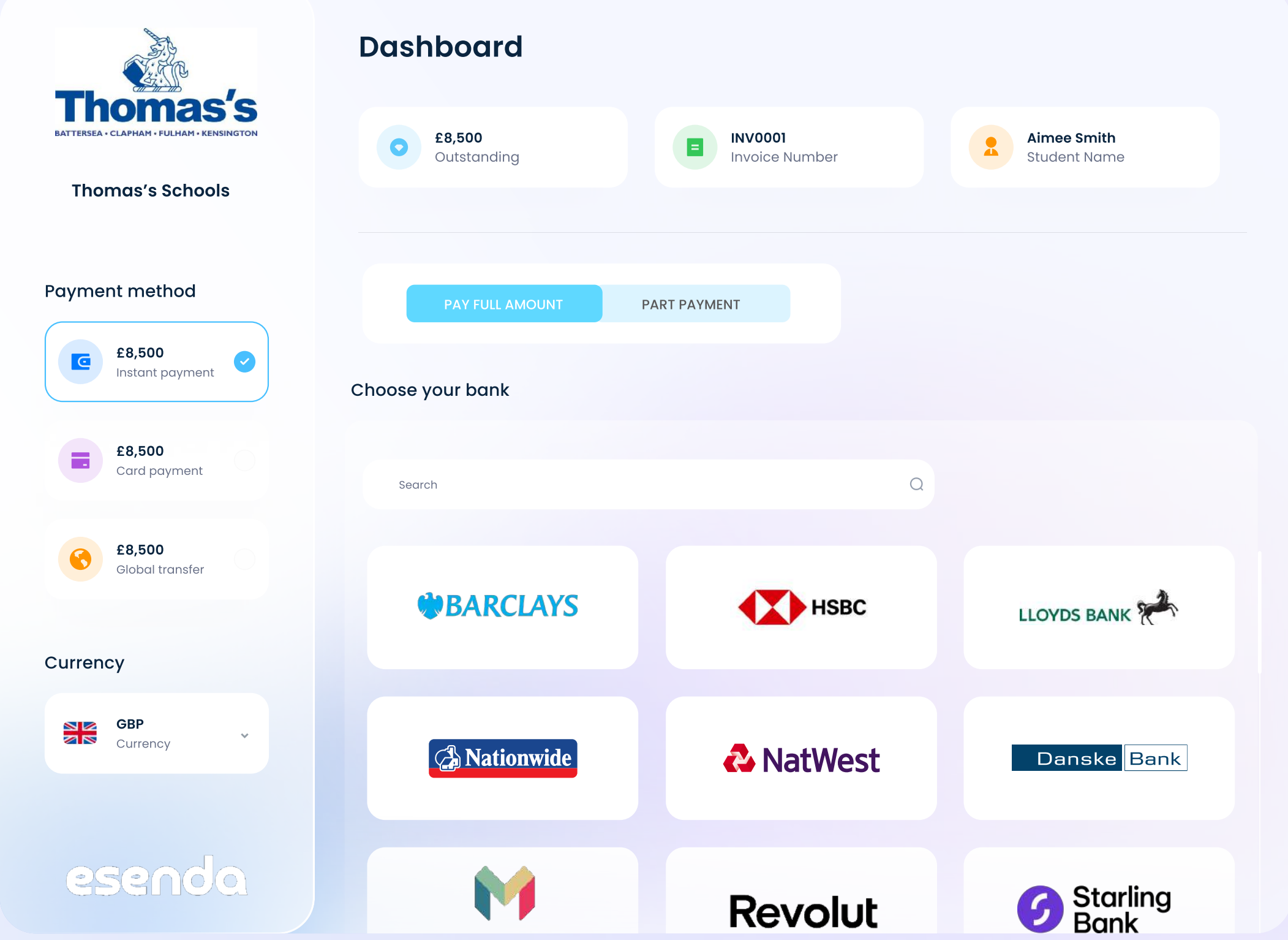


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Instant bank payment

Option 1 - Preferred

- ◆ Choose payment amount & select your chosen bank
- ◆ You will be redirected to your online banking
- ◆ Please confirm the transaction
- ◆ Wait for your email confirmation

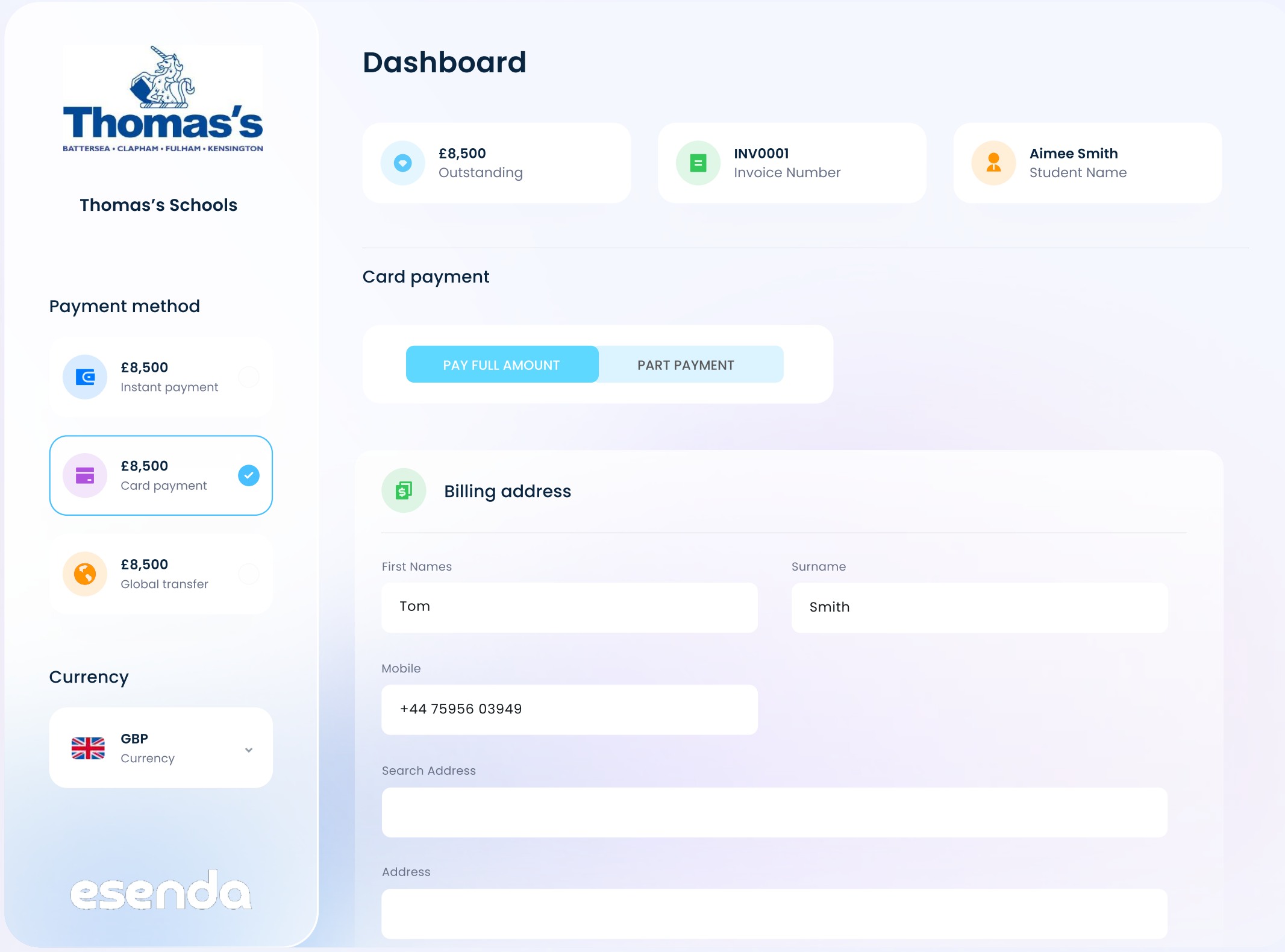


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Card payments

Option 2

- ◆ If a bank payment is not possible, card options are available
- ◆ Only personal card types are accepted (No business, corporate or international cards)
- ◆ Make the payment on your personal card then receive your payment confirmation.



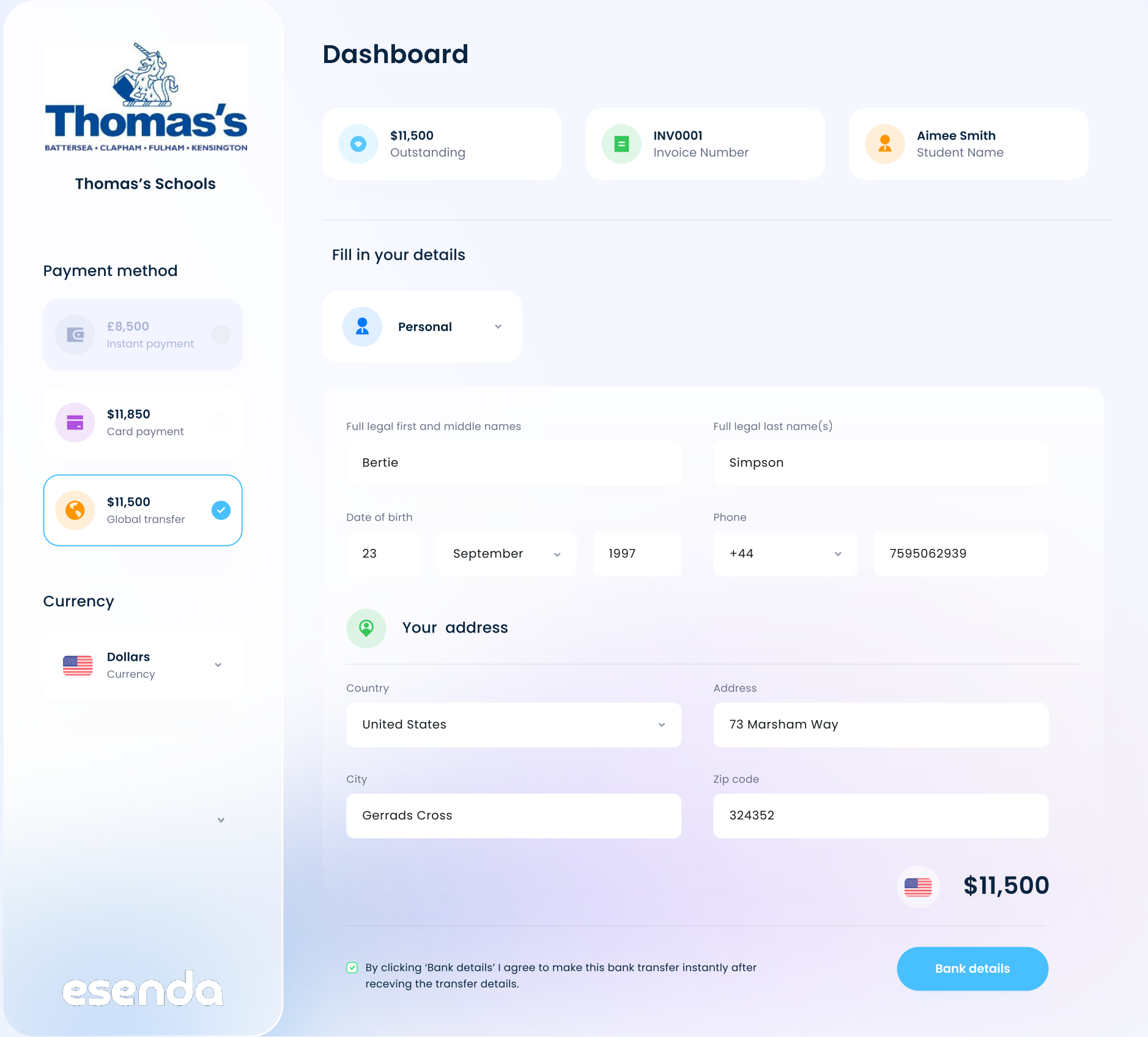
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Global transfers

37 currencies available

Option 3

- ◆ You will be given a value in your chosen currency
- ◆ Accept the payment and receive the payment instructions
- ◆ Use the payment details to make the bank transfer



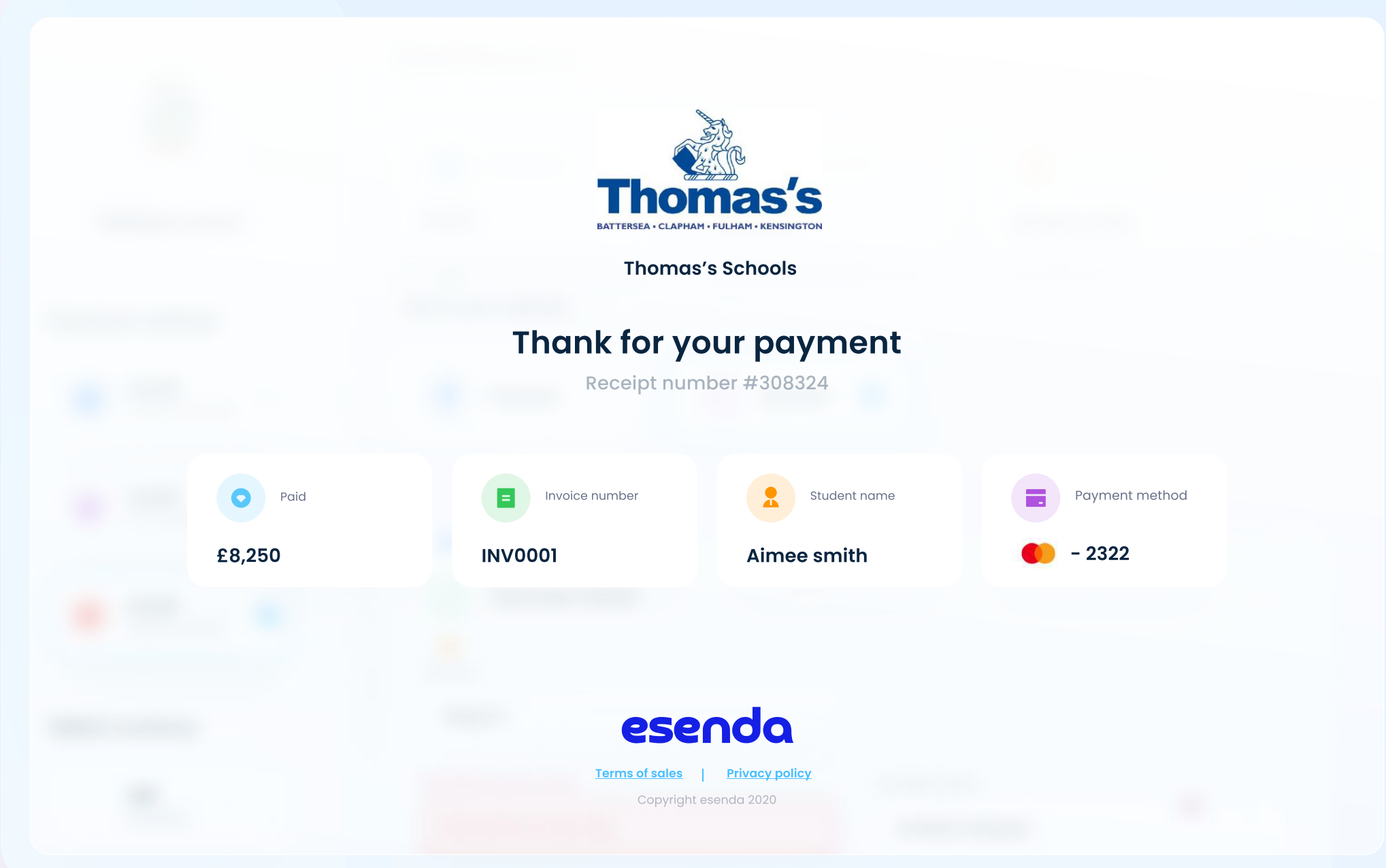
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Confirmation

- ◆ Receive your on-screen payment confirmation
- ◆ A copy will be sent to your email.

That's it!

If you have any questions, please contact the accounts department - 01425 481505



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