



# Thomas's

BATTERSEA • CLAPHAM • FULHAM • KENSINGTON

## More information about entry to Reception at Thomas's Schools:

Registration for all four Thomas's Preparatory Schools will open on **Wednesday 1st September at 0900**. This will be an online process and you can complete a registration form on our website at [www.thomas-s.co.uk](http://www.thomas-s.co.uk). On entering the admissions section of the website, you will be asked to input your child's date of birth. You will then be guided through the registration process.

Registration will begin at 0900 and we will accept registrations until our Main List is full with an even amount of male and female applicants. At that point our Reserve List will open and we will accept registrations until that list is full as well. The number of applicants accepted on the Main List varies at each Prep School, depending on the size of the school.

If there are more applicants than spaces available on the Main List, then we will implement a ballot to decide who goes on the Main and Reserve List.

We will take all registrations made within the first 48 hours that the lists are open (until 0900 on Friday 3rd September) and they will be placed into a ballot for a place on the Main List. The timing of your registration, within this window, will not be taken into account. The ballot will be random but the registrations will first be ordered by gender and by date of birth to ensure that we have an even spread of boys and girls and birthdays. In effect, we will have six ballots: three for boys and three for girls (one for each term). The outcome of the ballot will be sent to parents by email by **Friday 17th September**. This email will confirm whether your child has been placed on the Main List or the Reserve List. At that point, those who are placed on the Reserve List will be offered a refund of their registration fee, should they choose not to keep their child's name on the registration list.

The ballot detailed above will only take place if the number of applicants within the first 48 hours exceeds the number of places on the Main List. However, we would encourage you to register early to avoid disappointment.

Once registration is complete you will receive an automated acknowledgement by email. If you could please refrain from calling the school Admissions Offices between 1st and 3rd September to find out whether we have received your child's registration, we would be grateful as they will be extremely busy. The system is dependable and worked very well last year so there is no need for concern. You will be contacted in due course with the status of your child's registration.