



ADMISSIONS POLICY

AIMS

Thomas's Battersea Square, a coeducational school for students aged 11 to 18, offers a progressive education that is forward-thinking and outward-looking, with values at its heart. Our aim is to admit a balance of boys and girls regardless of race, religious views, beliefs or physical ability. Our admissions policy and procedures ensure that selected pupils engage in and benefit from the broad curriculum on offer and make a strong contribution to the community, both within school and beyond.

PROCEDURES

Information for Prospective Parents

Parents are informed about the ethos, aims and organisation of the Schools through the website www.thomas-s.co.uk. During national lockdowns further details about the school are communicated to parents by means of virtual information sessions. School visits will be held from September 2021 to which prospective parents and students are invited. These events will include the opportunity to meet the Head and senior members of staff.

Entry point

The first two cohorts of students will be admitted to Year 7 (to a maximum of 132 students) and Year 9 (to a maximum of 44 students) in September 2021. A further cohort of Year 7 students and of Year 9 students will be admitted every year thereafter and the school will be full in seven years. In due course entry to the school into other year groups, including the Sixth Form, will depend upon places becoming available.

In Year 9 and above we generally admit up to 22 students per form and up to four forms per year group, thus up to 88 students per year group.

Procedure for Registration

The Director of Admissions is responsible for all registrations. A child may be registered online with the payment of a fee of £150. Pupils in Year 8 at Thomas's Battersea and Thomas's Clapham are entitled to transfer to Thomas's Battersea Square for the remainder of their school career, without additional entrance testing. Pupils in Year 6 at Thomas's Kensington are entitled to transfer to Thomas's Battersea Square for the remainder of their school career, without additional entrance testing. Pupils in Year 6 at Thomas's Fulham are expected to transfer to Thomas's

Clapham for Years 7 and 8, the remainder of their prep school career. Thomas's parents will be asked to complete a Registration Form well in advance of these transitions.

Applications are welcomed from external candidates from Year 4 onwards for 11+ entry and from Year 5 onwards for 13+ entry but there is no requirement to register early than this.

Students should be registered by, at the latest, 1st November in Year 6 (the academic year in which they turn 11) for 11+ entry and for 13+ entry.

Procedures for Assessment

Current Thomas's pupils are given priority and will be offered a place at Thomas's Battersea Square, at either 11+ or 13+, subject to:

- 1) Attendance at a Discovery Day in January
- 2) A confidential report from the student's current school and
- 3) The unreserved recommendation of their current Head in relation to their conduct, values and progress during their prep school years

Further places, if available, will be offered to external applicants, subject to and ranked in order by:

- 1) Attendance at a Discovery Day in January
- 2) A confidential report from the student's current school
- 3) Performance in an online test
- 4) The unreserved recommendation of their current Head in relation to their conduct, value and progress during their junior school years and

Candidates will take part in a Discovery Day, enjoying collaborative and challenging group activities with other candidates. Each pupil will have an interview with the Head and will interact with and be observed by senior staff. A confidential reference will be requested from the head of the child's current school. Candidates are not required to sit Common Entrance examinations.

Following the Discovery Day, successful candidates will receive offers of places, or places on a Waiting List, by letter in early February. The deadline for acceptance of a place in Year 7 is 1st March in Year 6. The deadline for acceptance of a place in Year 9 is the last day of the academic year in July when the student is in Year 7.

Occasionally the school may be obliged to place candidates on a waiting list until the school is sure of how many places in Year 7 and Year 9 will be available. The school will offer places to candidates on the waiting list if and when they become available and the waiting list is kept open until the school year begins. Parents may then ask for their child to be transferred onto the Occasional Places List in case a space becomes available at a later date. New Year 7 students and new Year 9 students will be invited to Induction Days during the Summer Term of Year 6 and of Year 8.

Procedures for registration to join Thomas's Battersea Square in year groups other than Year 7 and Year 9

In due course, once all year groups from Year 9 to Year 13 are filled there may be a possibility of occasional places being available in other year groups, including the Sixth Form. Please contact the Director of Admissions at Thomas's Battersea Square to discuss.

Acceptance of Places

If parents of external applicants choose to accept to accept a place at Thomas's Battersea Square, they must pay a deposit and provide written acceptance of the School's Terms and Conditions by a set date. The deposit is returnable when the child leaves the school, providing a full term's notice is given.

Parents of current Thomas's pupils will be asked to complete an Acceptance Form for their child's place and assign in writing their child's deposit to Thomas's Battersea Square.

Siblings

Siblings take precedence over other external candidates for entry into Thomas's Battersea Square. On occasions, we do not offer a place if we feel that the school is not the correct educational environment for the child but this will be following discussion between parents and the Head. Reassessment may be offered for entry at 13+ or 16+.

See also: [Equal Opportunities Policy](#), [Inclusion Policy](#), [Pupil Induction Policy](#)

This policy will be reviewed annually		
Created: February 2020	By:	Angela McDonald, Director of Admissions
Next Review: September 2021	By:	