



THOMAS'S CLAPHAM MARKING AND FEEDBACK POLICY

This policy complements and should be read in conjunction with the Thomas's Schools' Assessment policy.

AIMS

Over the course of a term, marking should:

- Be positive – highlighting what has been done well and giving the pupil constructive, relevant feedback concerning their effort with a task
- Be diagnostic – inform the teacher about the pupil's ability to understand, retain and apply what has been taught
- Be formative – give direction and focus to the planning of future lessons

Marking can consist of 4 elements:

- Make links between the work and the learning intention
- Indicate future targets
- Provide a focus comment on how to achieve that target or an improvement suggestion
- If appropriate, allow time at the start of the next lesson for children to reflect on comments and act on them

IMPLEMENTATION

- The teacher's professional judgement is the key factor in all assessment. Therefore, marking is often selective in order to foster positive attitudes in our pupils.
- Marking should be helpful, informative and encouraging and might include comments written at the end of the piece of work.
- Planned opportunities should be given for reflecting on feedback to enable the children to read the feedback and plan improvements.
- Verbal feedback should be given in addition to written comments and annotate the work as to what has been highlighted.
- Comments should be clear and be age-appropriate for the child.
- Observations may be used to inform future planning of lessons or to produce further specific targets.
- Identify areas that which can become individual targets.
- The specific needs of individual SEND pupils should be considered when marking and their LE targets taken into account.
- The colour of ink that is used to mark work is not essential as long as it is different from what the child has used so the comments can be clearly seen.

- Some subjects have mainly verbal feedback (eg: PE or Drama).

See also: [Assessment Policy, Teaching and Learning Policy](#)

This policy will be reviewed annually			
Latest Review: December 2019	By:	Shazia Chand, Deputy Head – Academic	Changes made
Next Review: December 2020	By:	Shazia Chand, Deputy Head – Academic	